



Dinas a Sir Abertawe

Hysbysiad o Gyfarfod

Fe'ch gwahoddir i gyfarfod

Pwyllgor Datblygu a Chyflwyno Polisi Cyngor y Dyfodol a Thrawsnewid

Lleoliad: Ystafell Bwyllgor 5 - Neuadd y Ddinas, Abertawe

Dyddiad: Dydd Mawrth, 27 Chwefror 2018

Amser: 2.00 pm

Cadeirydd: Cyngorydd Erika Kirchner

Aelodaeth:

Cynghorwyr: C R Evans, J A Hale, T J Hennegan, C A Holley, P K Jones, M B Lewis, S Pritchard, A H Stevens a/ac L J Tyler-Lloyd

Agenda

Rhif y Dudalen.

- 1 Ymddiheuriadau am absenoldeb.
- 2 Derbyn datgeliadau o fuddiannau personol a rhagfarnol.
www.abertawe.gov.uk/DatgeliadauBuddiannau
- 3 Cofnodion: 1 - 2
Cymeradwyo a llofnodi, fel cofnod cywir, gofnodion y cyfarfod blaenorol.
- 4 Diweddariad ar 'Gyfeillion Parciau' a Pherchnogaeth Gymunedol.
(Llafar)
Sue Reed
- 5 Diweddariad ar Bolisi Caffael. (Llafar)
- 6 Cynllun Gwaith 2017 - 2018. 3

Cyfarfod Nesaf: Dydd Mawrth, 27 Mawrth 2018 ar 2.00 pm

Huw Evans

Pennaeth Gwasanaethau Democraidd

Date Not Specified

Cyswllt: Y Gwasanaethau Democraidd Ffôn (01792) 636923



City and County of Swansea

Minutes of the Transformation & Future Council Policy Development and Delivery Committee

Room 235 (Councillors Meeting Room) - Guildhall, Swansea

Tuesday, 30 January 2018 at 9.30 am

Present: Councillor M B Lewis (Chair Pro Tem) Presided minute numbers 25 – 28 (Items 1 - 4)
Councillor E T Kirchner (Chair) Presided minute numbers 29 & 30 (Items 5 & 6)

Councillor(s)

J A Hale
S Pritchard

Councillor(s)

P K Jones
A H Stevens

Councillor(s)

M B Lewis
L J Tyler-Lloyd

Officer(s)

Kate Jones
Vicky Thomas

Democratic Services Officer
Sustainable Swansea Programme Manager

Apologies for Absence

Councillor(s): C R Evans, T J Hennegan and C A Holley

25 Election of Chair Pro Tem.

Resolved Councillor M B Lewis be elected Chair Pro Tem.

Councillor M B Lewis, Chair Pro Tem Presided

26 Disclosures of Personal & Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

27 Minutes.

Resolved that the Minutes of the Transformation & Future Council Policy Development and Delivery Committee held on 19 December 2017 be approved and signed as a correct record.

28 Procurement Workshop Update.

The Sustainable Swansea Programme Manager provided an update on the Procurement Workshop.

The workshop focussed on the following: -

- barriers for local businesses bidding for a winning local contracts
- how to identify local suppliers
- legislative requirements

The following definition of a 'local supplier' was put forward at the workshop: -
“within the regional boundaries with an emphasis on employing local people within the geographical boundaries to be established as a result of Welsh Government plans for local government re-organisation”

The key actions identified at the workshop were: -

- 1) develop and enhance advertising and marketing;
- 2) possibility of providing a service to assist local suppliers in the procurement process; and
- 3) the Committee provide recommendations to the Constitutional Working Group in order to effect necessary changes.

Resolved that the update be noted.

29 Discussion on Time of Meetings.

The Committee discussed their availability and the best time for future meetings.

Resolved that future meetings be moved to 14.00 hours if possible.

30 Workplan 2017/2018.

The Chair presented the Workplan 2017/18 for consideration.

The Committee noted that it was particularly interested in the update on the 'friends of parks' and community ownership. The Sustainable Swansea Programme Manager was asked to liaise with the Head of Waste Management to see if the update could be moved to the next meeting.

Resolved that the update on 'friends of the park' and community ownership be moved to the meeting on 27 February 2018 if possible.

The meeting ended at 10.15 am

Chair



Transformation and Future Council Policy Development & Delivery Committee

Schedule of Business

Meeting Date	Agenda Items
19 th December 2017	<ul style="list-style-type: none"> ▪ Procurement Workshop update (scheduled date & opportunity to feedback on outline approach circulated) ▪ Draft Schedule of Business (linking to workplan) ▪ Services in the Community – Overview Presentation
30 th January 2018	<ul style="list-style-type: none"> ▪ Procurement Workshop update
27 th February 2018	<ul style="list-style-type: none"> ▪ Procurement Policy Update ▪ Update on ‘friends of parks’ and community ownership (Head of Waste Management)
27 th March 2018	<ul style="list-style-type: none"> ▪ Update on single citizen account (Digital Representative)
24 th April 2018	<ul style="list-style-type: none"> ▪ Zero Hour contracts feedback (HR Representative) ▪ Update on plans for using schools for Community activities (Chief Education Officer) ▪ Mansion House (Head of Commercial Services)
To be arranged	<ul style="list-style-type: none"> ▪ Update on 3G pitches programme (Head of Cultural Services) ▪ Update on webcasting and e-voting (Head of Democratic Services) ▪ Develop new work programme of Transformation and Future Council Policy Development & Delivery Committee